

MINUTES
UTAH
UBCC EDUCATION ADVISORY COMMITTEE
MEETING

March 18th, 2008

Room 474, Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 1:00 p.m.

ADJOURNED: 2:48 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Sally A. Stewart

Division Director:

F. David Stanley

Associate Director:

Ross Ford

Board Members Present:

Mike Blackham, Chairperson
Richard Butz
Bill D. Bell
Paul Hayward
Paul Bauer
Paul James
Scott Marsell, Licensing Board Liaison
Stephen G. Handy, Commission Liaison, joined meeting
at 1:12 p.m.

Board Members Absent:

none

Guests:

Bill Green, Bonneville Chapter ICC
Dave Berg, Fire Marshal's Association of Utah
Gary Carlile, Southern IAEI Chapter
Terry Palmer, Utah Chapter ICC
Mark Burton, Office of the State Fire Marshal
Craig Browne, Bonneville Chapter ICC
Quinn Davis, Utah Chapter ICC
Carl Brailsford, Utah Electrical JATC
Barry Welliver, Structural Engineers Association of Utah
Skip Tandy, Provo City, attending on behalf of Beehive
Chapter ICC
Mi Yon Hodges, Salt Lake Community College
Jan Harris, Salt Lake Community College
Jean Fowler, Davis Applied Technology College
Hailee Long, Davis Applied Technology College

TOPICS FOR DISCUSSION

MINUTES:

A motion was made by Richard Butz to approve the minutes from February 12th, 2008. It was seconded by Paul Hayward. The motion passed unanimously.

BUDGET REPORT:

The budget report was presented and reviewed by the Committee. The currently available Budget information for Fiscal Year 2007-2008 was also presented. It was noted that the information was for end of January, 2008, February, 2008 and thru March 17th, 2008. Questions concerning the budgeted amounts and the quarterly revenues were asked and answered.

BUDGET REVIEW AND FUNDING APPLICATION PRESENTATION FOR FY 2007- 2008:

Southern Utah Chapter IAEI

The funding application request was presented on behalf of the Southern Utah Chapter IAEI by Gary Carlile. The funding requested is in the total amount of \$4,975.00. The requested amount, for the specific event and in total, required an increase in the Tentative Budget request approved by the Committee. The event is to be held May 30th 2008. Following the discussion a motion was made by Bill D. Bell to increase the budget amount as requested and to approve the funding application for the event. Paul James seconded the motion. It passed unanimously.

Bonneville Chapter ICC

The funding application request was presented on behalf of the Bonneville Chapter ICC by Bill Green. The funding requested is in the total amount of \$7,825.00. The requested amount, for the specific event is less than the Tentative Budget request approved by the Committee. The event is to be held April 22nd, 2008. Following the discussion a motion was made by Paul James to approve the funding application for the event. Paul Bauer seconded the motion. It passed unanimously.

Beehive Chapter ICC

The funding application request was presented on behalf of the Beehive Chapter ICC by Skip Tandy. The funding requested is in the total amount of \$13,603.00. The requested amount, for the specific event is less than the Tentative Budget request approved by the Committee. The event is to be held May 13th – 15th, 2008. Following the discussion a motion was made by Paul Hayward to approve the funding application for the event. Bill D. Bell seconded the motion. It passed unanimously.

Structural Engineers Association of Utah / SEAU

The funding application request was presented on behalf of the Structural Engineers Association of Utah/SEAU by Barry H. Welliver. The funding requested is in the total amount of

\$5,340.00. The requested amount, for the specific event is less than the Tentative Budget request approved by the Committee. The event is to be held March 20th, 2008. Following the discussion a motion was made by Paul James to approve the funding application for the event. Richard Butz seconded the motion. It passed unanimously.

**TENTATIVE TRAINING PLANS
AND FUNDING APPLICATION
REQUESTS FOR FY 2008-2009:**

ASSOCIATIONS

Utah Valley Home Builders Association/UVHBA

Paul Hayward presented a motion that \$1,200.00 be budgeted for the Utah Valley Home Builders Association/UVHBA for 1 meeting/event for FY 2008-2009. Paul Bauer seconded the motion. It passed unanimously.

Utah Home Builders Association/UHBA

Paul James presented a motion that \$35,000.00 be budgeted for the Utah Home Builders Association/UHBA for 1 meeting/event for FY 2008-2009. Richard Butz seconded the motion. It passed unanimously.

Fire Marshal's Association of Utah

The budget proposal and full funding application requests were presented on behalf of the Fire Marshal's Association of Utah by Dave Berg. The funding requested is in the total amount of \$11,000.00. The requested amount, for the specific events is also the Tentative Budget request to be approved by the Committee. These events are to be held in August or September 2008 and October or November 2008, with actual dates to be determined so as not to conflict with other previously scheduled events. Following the discussion a motion was made by Richard Butz to approve the budget and funding applications for the events. Paul James seconded the motion. It passed unanimously.

Southern Utah Chapter IAEI

Paul Bauer presented a motion that \$10,000.00 be budgeted for the Southern Utah Chapter IAEI for 2 meetings/events for FY 2008-2009. Paul Hayward seconded the motion. It passed unanimously.

Beehive Chapter ICC

Paul James presented a motion that \$16,000.00 be budgeted for the Beehive Chapter ICC for 1 meeting/event for FY 2008-2009. Paul Hayward seconded the motion. It passed unanimously.

Bonneville Chapter ICC

Bill D. Bell presented a motion that \$48,700.00 be budgeted

for the Bonneville Chapter ICC for 2 meetings /events for FY 2008-2009. Richard Butz seconded the motion. It passed unanimously.

Utah Association of Plumbing and Mechanical Officials/UAPMO

Paul James presented a motion that \$25,000.00 be budgeted for the UAPMO for 4 meetings/events for FY 2008-2009. Paul Hayward seconded the motion. It passed unanimously.

Utah Chapter ICC

Paul James presented a motion that \$88,600.00 be budgeted for the Utah Chapter ICC for 11 meetings /events plus “Webinars” for FY 2008-2009. Paul Hayward seconded the motion. Following discussion on the merits of web based, interactive seminars presented in a central location and broadcast to ancillary locations in remote parts of Utah, including a positive recommendation from Scott Marsell, the motion passed unanimously. It was agreed that more detailed information on costs and implementation would be required at the time the formal application was submitted for funding of the “Webinars”.

Southern Utah Home Builders Association/SUHBA

Paul James presented a motion that \$13,065.00 be budgeted for the Southern Utah Home Builders Association/SUHBA for 2 meetings/events for FY 2008-2009. Paul Bauer seconded the motion. It passed with all Committee members in favor with the exception of Paul Hayward who abstained.

SCHOOLS

Utah Electrical JATC

Paul James presented a motion that \$28,752.00 be budgeted for the Utah Electrical JATC for 17 classes /events for FY 2008-2009. Richard Butz seconded the motion. It passed unanimously.

Bridgerland Applied Technology College/BATC

The budget proposal and full funding application requests were presented on behalf of the Bridgerland Applied Technology College/BATC by Paul James. The funding requested is in the total amount of \$26,700.00. The requested amount, for the 17 specific classes/events is also the Tentative Budget request to be approved by the Committee. These classes/events are to be held August 8th, 2008; September 6th, 2008; September 26th, 2008; October 17th, 2008; October 24th, 2008; January 17th, 2009; January 23rd, 2009; February 4th, 2009 (4 classes to choose from); April 11th, 2009; May 9th, 2009; May 22nd, 2009

and June 6th, 2009. Following the discussion a motion was made by Paul Hayward to approve the budget and funding applications for the classes/events. Bill D. Bell seconded the motion. It passed with all Committee members in favor with the exception of Paul James who abstained.

Davis Applied Technology College/DATC

The budget proposal and full funding application requests were presented on behalf of the Davis Applied Technology College/DATC by Hailee Long with Jean Fowler. The funding requested is in the total amount of \$6,910.00. The requested amount, for the 4 specific classes is also the Tentative Budget request to be approved by the Committee. These classes/events are to be held August 12th, 2008 through October 21st, 2008; November 4th, 2008 through January 22nd, 2009; February 10th, 2009 through March 12th, 2009; and March 31st, 2009 through May 5th, 2009. Following the discussion a motion was made by Paul James to approve the budget and funding applications for the classes/events. Paul Hayward seconded the motion. It passed unanimously.

Salt Lake Community College/SLCC

The budget proposal and full funding application requests were presented on behalf of the Salt Lake Community College/SLCC by Mi Yon Hodges. The funding requested is in the total amount of \$14,760.00. The total requested amount was reduced to \$9,360.00, with the applications amended to exclude textbooks from the secondary course applications with the secondary course “function titles” and course content amended to code related curriculum in order to meet funding requirements. The total requested amount of \$9,360.00 for the 12 specific classes/events is also the Tentative Budget request to be approved by the Committee. These classes/events are to be held July 12th, 2008; July 19th, 2008; August 12th, 2008; August 16th, 2008; September 13th, 2008; September 20th, 2008; October 11th, 2008; October 18th, 2008; November 8th, 2008; November 15th, 2008; April 11th, 2009 and April 18th, 2009. Following the discussion a motion was made by Paul Hayward to approve the amended budget request and amended formal funding applications for the classes/events. Paul Bauer seconded the motion. It passed unanimously.

PRINTING & MAILING COSTS AS A PERCENTAGE OF FUNDING GRANT APPROVALS:

A discussion was held on the costs of pre-event advertising and mailing, and whether the Committee should limit the approval to a percentage of the total amount approved (not tentatively budgeted) on the final application for a specific class/meeting/event. Following the discussion a motion was made by Paul James to limit the reimbursable amount to an

agreed upon 15 % of the formally approved funding application. Paul Hayward seconded the motion. It passed unanimously.

NEXT MEETING:

The next Committee meeting has been scheduled for Tuesday, April 15th, 2008, at 1:00 p.m. in room 475 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 2:48 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

04/15/2008

Date Approved

(ss) Mike Blackham

Chairperson, UBCC Education Advisory Committee

04/15/2008

Date Approved

(ss) Dan S. Jones

Bureau Manager, Division of Occupational and Professional
Licensing